

**Establishment of Stakeholder Panel on Proprietary Methodology (SPPM)
Advisory Panel for Harmonization**

AOAC Headquarters

March 15, 2011

8:30 am – 4:30 p.m.

AGENDA

- I. Welcome and Introductions – Russ Flowers, Chair, Advisory Panel**
- II. Overview of AOAC Standards Development Process – Jim Bradford**
- III. Discussion of Purpose and Scope of the Project**

The Advisory Panel will discuss and come to consensus on the purpose, scope and objectives of SPPM

Draft Purpose & Scope: Develop harmonized, internationally accepted standard validation schemes for chemical and microbiological analytical methods

Draft Objective: Improve efficiency and minimize economic burden by leveraging global networks of experts to reach consensus on standard analytical validation schemes
- IV. Development of list of stakeholders for SPPM**
 1. Industry
 2. Government
 3. Organizations
- V. Priority projects to be undertaken by SPPM in 2011**
- VI. Recommendation for WG Chair and members for each priority project**

AOAC has found that much more is accomplished if Working Groups, comprised of experts in the field, do the initial work particular to a project with the Chair of each WG presenting the recommendations for discussion and approval to the larger stakeholder panel (SPPM). Therefore, AOAC recommends the formation of a WG for each of the projects.

 1. Recommendations for WG Chair and members for each proposed project
- VII. Number of SPPM meetings and meeting dates for 2011 and beyond**
- VIII. Other Business**
- IX. Adjournment**