

## H. POLICY AND PROCEDURES FOR DISSOLUTION OF SECTIONS

**A supplement to the *Model Bylaws for AOAC Sections* (Article X: Section II.)  
and  
*AOAC Bylaws* (Article XII: Section 5)**

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**The AOAC INTERNATIONAL Board of Directors may revoke the charter of a Section if the Section is not operating or performing in accordance with the Section Operating Guidelines and/or AOAC policies and procedures. Not operating or performing satisfactorily includes, but is not limited to any or all of the following:**

- A. Failure to conduct a Section meeting for two (2) consecutive years.
- B. Failure to elect officers to fill required Executive Committee positions.
- C. Failure to submit required reports to AOAC (e.g., financial, membership and/or meeting reports).
- D. Failure to maintain at least twenty-five (25) current AOAC members.
- E. Failure to adhere to policies and procedures as stated in the Bylaws and *Section Operating Guidelines*.

At this point the Manager of Section Programs will attempt to contact the Section's current or last known President or its Executive Committee explaining the situation and its consequences. The Section will have a 30-day time period in which to respond to the situation.

If a satisfactory response is not received, a recommendation for revocation of the Section charter will be forwarded to the AOAC Board of Directors.