



AOAC INTERNATIONAL  
Board of Directors Meeting  
June 27-28, 2011  
AOAC Headquarters  
Gaithersburg, MD, USA

Attendees:

**Members**

(present for all or part of meeting)

**Russ Flowers**, *President (Silliker)*

**Gayle Lancette**, *Immediate Past President (Retired - FDA)*

**Jonathan DeVries**, *Treasurer (Medallion Laboratories)*

**Darryl Sullivan**, *Secretary (Covance)*

**Stan Bacler**, *President-Elect (Health Canada)*

**Mark Coleman**, *Director (Elanco)*

**Douglas Hite**, *Director (TN Department of Agriculture)*

**Ronald Johnson**, *Director (bioMerieux)*

**David Acheson**, *Director-at-Large (Leavitt Partners)*

**James Harnly**, *Director-at-Large (USDA-ARS)*

**Members Absent**

(with regrets)

**Clay Detlefsen**, *Director-at-Large (International Dairy Foods Association)*

**Xiumei Liu**, *Director (Chinese Center for Disease Control & Protection)*

**Hilde Skår Norli**, *Director (NMKL)*

**Guests**

(present for all or part of meeting)

**Arti Arora**, The Coca-Cola Company - OA

**DeAnn Benesh**, 3M - OA

**Patricia De Lisio**, MPI Research - OA

**Paula De Oliveira**, Thermo Fisher - OA

**Zoe Grosser**, Perkin Elmer - OA

**Robert Jechorek**, 3M - OA

**Prabhakar Kasturi**, PepsiCo - OA

**Erik Konings**, Nestle Research Centre - OA

**Mary McBride**, Agilent Technologies - OA

**Paul Milne**, SGS North America

**Karin Pauly**, Microbiologics - OA

**Rama Rengarajan**, The Kellogg Company - OA

**Joe Romano**, Waters - OA

**John Szpylka**, Medallion Laboratories - OA

**F. Morgan Wallace**, DuPont Qualicon - OA

**AOAC Staff**

(present for all or part of meeting)

**E. James Bradford**, *Executive Director*

**Lauren Chelf**, *Director, Meetings & Exposition*

**Scott Coates**, *Chief Scientific Officer - Microbiology*

**Arlene Fox**, *Sr. Director – Laboratory Proficiency Testing Program*

**Dawn Frazier**, *Sr. Director – Membership and Professional Development*

**Krystyna McIver**, *Sr. Director - Communications*

**Deborah McKenzie**, *Sr. Director – Methods Approval Processes & Research Institute*

**Alicia Meiklejohn**, *Executive Assistant*

**Anita Mishra**, *Executive for Scientific Business Development*

**Robert Rathbone**, *Sr. Director – Publications & Method Validation Programs*

**Garlon Riegler**, *Sr. Director – HR & Administration*

**Joyce Schumacher**, *Chief Financial Officer*

**Monday, June 27, 2011**

**I. Introductory Items**

**1.1 Call to Order, Introductions, Announcements**

President Flowers called a meeting of the Board of Directors to order at 1:10 pm on Monday, June 27, 2011. A quorum was declared based on the presence of the above members.

**1.2 Review of Policy Statements**

The Board's attention was called to the Association's Bylaws and the Policies of Antitrust, Use of Association Name and Logo, and Conflict of Interest.

**1.3 Approval of June 27-28, 2011 Draft Agenda**

President Flowers presented the DRAFT Agenda for the June 27-28, 2011 Board of Directors Meeting.

**Motion:** DeVries/Johnson moved/seconded approval of the DRAFT Agenda as modified.

**Vote:** PASSED UNANIMOUSLY

**1.4 Approval of December 2010 and March 2011 Draft Meeting Minutes**

President Flowers presented the DRAFT minutes of the December 13-14, 2010 Board of Directors Meeting, as revised since the last meeting.

**Motion:** DeVries/Harnly moved/seconded approval of the revised DRAFT minutes of the December 13-14, 2010 Board of Directors Meeting as presented.

**Vote:** PASSED UNANIMOUSLY

President Flowers presented the DRAFT minutes of the March 28-29, 2011 Board of Directors Meeting. Ron Johnson requested the following change on page 5:

*Ron Johnson:* ~~President's Food Safety Working Group~~ The USDA issued new requirements for salmonella and campylobacter; there will be new testing needs.

**Motion:** Sullivan/Lancette moved/seconded approval of the DRAFT minutes of the March 28-29, 2011 Board of Directors Meeting as corrected.

**Vote:** PASSED UNANIMOUSLY

**1.5 Review Previous "To Do" Lists**

President Flowers reviewed the "To Do" List from previous Board of Directors Meetings:

1. Revise December 2010 minutes to reflect motion made by Gayle Lancette under Section 4.1: Proposed AOAC Community for Drinking Water and Wastewater, resubmit the revised minutes to the Board for approval.

Complete - Updated December 2010 minutes have been included in this meeting's materials.

2. Reconvene the Presidential Task Force on Method Output to outline the details of how the alternate path would work, exploring how it relates to processes already in place at AOAC. The Task Force should report back at the June 2011 Board meeting.

\*Complete reports/presentations referenced herein are included in the "June 2011 Board Meeting Book" and are available upon request\*

Complete - The Presidential Task Force will provide an update under item 2.2 of this meeting's agenda.

## **II. Board of Directors and Executive Office Affairs**

### **2.1 Executive Session Report**

President Flowers reported on the Executive Session held prior to the Board meeting on June 27, 2011. The Board discussed a potential Memorandum of Understanding drafted by the International Dairy Federation (IDF) and the International Organization for Standardization (ISO). Erik Konings of the Nestle Research Centre attended the meeting to provide input from an industry perspective. He emphasized the need of globally harmonized and recognized methods especially within the infant formula project.

### **2.2 Presidential Task Force on Method Output**

The Task Force members presented two recommended revisions to the alternate path guidance documents approved by the Board on May 25, 2011.

Proposed revisions:

1. "Alternative Pathway to Official First Action Method Status Flowchart": Remove the "properly vetted by OMB" bullet from the "Working Groups" box.
2. "Alternative Pathway to Official First Action Status Requirements Document" Edit the bullet under "Official First Action Method Status decision" to read as follows:
  - Negative voter(s) can be overridden by 2/3 of ~~non-negative~~ voting ERP members after due consideration.

**Motion:** Sullivan/DeVries moved/seconded acceptance of the revisions, as presented, to the First Action Official Methods of Analysis documents.

**Vote:** *PASSED UNANIMOUSLY*

### **2.3 Finance Committee Report**

Jonathan DeVries, Treasurer, presented the Finance Committee Report. The Finance Committee met on Monday, June 27, 2011, prior to the Board of Directors Meeting. Since January 2011, AOAC experienced a net gain of \$426,545 on income of \$2,309,419 and expenses of \$1,882,870.

AOAC received the 2010 Financial Statement Auditor's Report from Dixon Hughes Goodman LLP as well as the Office of Management and Budget (OMB) Circular A-133 Audit Report. Both letters indicated that the Association practices for the year were found to be, "in conformity with accounting principles generally accepted in the United States of America."

**Motion:** DeVries/Lancette moved/seconded acceptance of the 2010 Auditor's Report from Dixon Hughes Goodman LLP.

**Vote:** *PASSED UNANIMOUSLY*

**Motion:** DeVries/Lancette moved/seconded acceptance of the 2010 audit report relating to the OMB Circular A-133.

**Vote:** *PASSED UNANIMOUSLY*

## **III. Awards Program Updates**

\*Complete reports/presentations referenced herein are included in the "June 2011 Board Meeting Book" and are available upon request\*

### **3.1 Fellows Nominations**

Gayle Lancette, Past President, presented the 2011 Fellows Award nominations as recommended by the Committee on Fellows. The committee received 13 applications and selected the top 7 candidates. The recommended awardees are: Sneha Bhandari, Jo Marie Cook, G. Sarwar Gilani, William L. Hall, Bert Popping, Socrates Trujillo, Paul Wehling.

**Motion:** Lancette/DeVries moved/seconded approval of the proposed 2011 Fellows Award recipients.

**Vote:** *PASSED UNANIMOUSLY*

### **3.2 Wiley Award Update**

President Flowers declared Dr. Roger Wood as the 2012 Harvey W. Wiley Award recipient, as selected by the Wiley Award Committee.

### **3.3 Special Recognition Award Proposal**

Jayne Morrow of the National Institutes of Standards & Technology submitted a recommendation to the Board to honor Christina Egan, Cheryl Gauthier, and David Ladd with Special Recognition Awards for their exemplary work on standardization of biothreat response protocols for first responders.

**Motion:** Lancette/Sullivan moved/seconded approval of presenting Special Recognition Awards to Christina Egan, Cheryl Gauthier, and David Ladd.

**Vote:** *PASSED UNANIMOUSLY*

## **IV. Membership & Professional Development**

### **4.1 AOAC Annual Meeting 2011 Updates**

Lauren Chelf, Director of Meetings and Exposition, presented an update on the 2011 Annual Meeting to be held in New Orleans, LA, September 18-21. As of June 28th, there were 130 poster presenters, 298 registrants, and 59 exhibitor booths sold.

## **V. Official Methods Board (OMB) Update**

### **5.1 OMB Updates**

John Szpylka, Chair of the Official Methods Board, presented an update to the Board on recent OMB activities. The OMB approved voting panels for the Stakeholder Panel on Strategic Food Analytical Methods (SPSFAM) and the International Stakeholder Panel on Alternative Methods (ISPAM) as well as the co-chairs for SPSFAM: Arti Arora and Lou Anne Blanchard. Shauna Roman, Schiff Nutrition, was selected to serve as Vice Chair of the OMB.

## **VI. Research Institute (RI) Update**

### **6.1 AOAC RI Program Updates**

Deborah McKenzie presented the RI Program Updates. At the time of this meeting the RI had 30 Contributing Members, 18 active Consulting projects, and 26 active PTM reviews in various stages of completion.

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Tuesday, June 28, 2011

**I. Board of Directors Member Updates**

- ◆ *Jonathan DeVries*: DeVries indicated that risk analysis remains a top priority, with regards to potential economic adulteration in particular.
- ◆ *Darryl Sullivan*: Sullivan stated that industry is still anxiously awaiting regulations to come out of the Food Safety Modernization Act (FSMA).
- ◆ *James Harnly*: Harnly indicated that he would like to see a Stakeholder Panel on Dietary Supplements. A white paper is being drafted to propose that NIH ODS support could be combined with community support.
- ◆ *Douglas Hite*: Hite described several projects he has been investigating recently, including: E. coli outbreaks in TN, aflatoxins in cheese and feeds, and antibiotics in biofuel products.
- ◆ *Ron Johnson*: Johnson sees environmental testing and food contact surface testing as emerging areas. He has seen a trend in test kit companies becoming more proactive in kit development. He suggested follow-up with FDA CFSAN to explore a new pathogen surveillance and outbreak database called PATRN .
- ◆ *David Acheson*: Acheson explained that in early 2012, FDA should publish rules on produce safety, intentional adulteration, and foreign supply verification, as well as a list of high risk foods. There is no question that increased testing will be required.
- ◆ *Mark Coleman*: Coleman presented at the SaskVal International Workshop on Validation and Regulatory Analysis of Residues in Foods on June 19 - 22, 2011. There was enthusiasm about AOAC processes. There was feedback that increased involvement between AOAC and Codex would be welcomed by some observers.
- ◆ *Stan Bacler*: Bacler moved from the Canadian Food Inspection Agency to Health Canada on May 2, 2011. Health Canada is working on standards for ochratoxin A in grains and is active in food allergen testing, setting validation criteria for gluten test kits.

**II. Invited Guest Updates**

- ◆ *Erik Konings, Nestle Research Centre*: Konings stated a potential issue for the food panel may be mineral oils in food packaging.
- ◆ *Rama Rengarajan, The Kellogg Company*: Rengarajan indicated that non-targeted chemical contaminants remain an important issue.
- ◆ *Zoe Grosser, PerkinElmer*: Grosser announced that PerkinElmer launched a new product, its *Clarus<sup>®</sup> SQ 8 Gas Chromatography/ Mass Spectrometer (GC/MS)*.
- ◆ *Prabhakar Kasturi, PepsiCo*: Kasturi emphasized that rapid technology and test methods at the plant level are necessities.
- ◆ *Paul Milne, SGS Global*: Milne described his new position with SGS, explaining that he currently works with consumer product testing.
- ◆ *Joe Romano, Waters*: Romano said the first training class was concluded at the International Food Safety Training Laboratory (joint venture between UMD and Waters Corporation).
- ◆ *Arti Arora, The Coca-Cola Company*: Arora described her biggest concerns remain consumer chemophobia and economic adulteration.

**III. AOAC Current and Pending Project Updates**

**3.1 International Stakeholder Panel on Alternative Methods (ISPAM)**

Jim Bradford announced that the inaugural meeting will take place at the AOAC Midyear Meeting on June 29-30, 2011 with Russ Flowers serving as Chair. The panel has created working groups to focus on microbiological guidelines, qualitative chemistry guidelines, and statistic for alternative methods

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### **3.2 Stakeholder Panel on Strategic Food Analytical Methods (SPSFAM)**

Jim Bradford announced that the inaugural meeting will take place at the AOAC Midyear Meeting on June 29-30, 2011. Working groups have been established in each of the following priority areas: antioxidants, contaminants, flavonoids, and modernizing methods for raw materials.

### **3.3 Stakeholder Panel on Agent Detection Assays (SPADA)**

Jim Bradford described how AOAC's work with DHS is continuing with the kickoff of new working groups to develop SMPRs for the detection of Variola. SPADA XI was held at the Hilton Washington DC/Rockville, March 30-31, 2011.

### **3.4 Presidential Task Force on Dietary Supplements (PTFDS)**

Jim Harnly provided a report on the activities of the Presidential Task Force on Dietary Supplements. The next Ingredient Ranking Subcommittee meeting will be held July 26, 2011. There will be a full task force meeting in conjunction with the Annual Meeting on September 18, 2011.

### **3.5 Stakeholder Panel on Infant Formula and Adult Nutritionals (SPIFAN)**

Jim Bradford announced that the next meeting will take place at the AOAC Midyear Meeting on June 29-30, 2011. AOAC is exploring opportunities to hold a SPIFAN meeting in India to engage more participants and to potentially aid manufacturers with trade difficulties.

### **3.6 Orphan Method Updates**

Jim Bradford announced that the Orphan Methods project provided a strong lesson that AOAC INTERNATIONAL could not improve the pace of method output, even when devoting staff and financial support to help methods reach completion using the legacy path.

## **IV. Other/New Business**

Mark Coleman requested that the Board consider ways to re-structure membership dues, perhaps by creating different fee structures internationally.

## **V. Adjournment**

**Motion:** Johnson/Lancette moved/seconded adjournment of this meeting.

**Vote:** PASSED UNANIMOUSLY

This meeting of the AOAC INTERNATIONAL Board of Directors was adjourned at 12:01pm on Tuesday, June 28, 2011.

Submitted By:



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Darryl Sullivan, Secretary

September 18, 2011

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Date

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