



*The Scientific Association Dedicated to Analytical Excellence®*

## **AOAC's Journal Print Policy**

**Effective September 1, 2011**

AOAC's print Journal subscription rates include shipping direct from our printer/publisher. Subscriptions are mailed in bulk which allows us to keep subscription costs down. However, our rates do not include the shipping of back-issues from AOAC's offices. For this reason, the following adjustment applies to our print Journal subscription policy effective September 1, 2011.

### **AOAC's Print Journal Subscription Policy:**

- Subscriptions to the Journal of AOAC begin with the next issue following prepayment and will conclude after six (6) issues. Example: Payment received in May – first issue sent will be May/June (Issue 3) and expire the following year with March/April (Issue 2).
- Calendar-year (January-December) subscription payments must be received no later than March 1st of the subscription year.
- Journal of AOAC Issue schedule:
  - Issue 1: January/February
  - Issue 2: March/April
  - Issue 3: May/June
  - Issue 4: July/August
  - Issue 5: September/October
  - Issue 6: November/December
- Back issues may be purchased at the single issue rate plus shipping and handling, per issue. Contact AOAC at [CustomerService@aoac.org](mailto:CustomerService@aoac.org) for accurate pricing.
- Claims for non-receipt of print Journal issues will continue to be fulfilled from four weeks up to six months from the original shipment date and a maximum of 3 issues per year.
- If more than 3 issues are claimed, AOAC will require the subscriber to pay for shipping fees, upgrade to courier delivery, or purchase a subscription to the Journal of AOAC, online.

This new policy will allow AOAC to remain competitively priced and continue to provide high quality service. We hope you will find this new policy acceptable, as it is our intention to practice standard industry periodical subscription guidelines.

If you have questions please contact AOAC Customer Service:

Email: [CustomerService@aoac.org](mailto:CustomerService@aoac.org)  
Telephone: (301) 924-7077 ext 170  
Fax: (301) 924-7087

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