



**AOAC Research Institute
Board of Directors
Conference Call
August 30, 2011**

Attendees:

RI Board

Bert Popping, Chair
Jim Bradford, Secretary/Treasurer
Christopher Blake
Mark Coleman
Paul In't Veld
Socrates Trujillo

AOAC RI/AOAC Staff

Deborah McKenzie, Sr. Director – Research Institute
Krystyna Mclver, Sr. Director – Stakeholder
Communications
Alicia Meiklejohn, Executive Assistant
Joyce Schumacher, AOAC Chief Financial Officer

Absent

Joe Boison
Adrian Burns

This meeting of the AOAC Research Institute was called to order at 9:07 am EDT by the presiding chair, Bert Popping.

1. Financial Update

Joyce Schumacher provided an update on the RI financial statements by email. In the first six months of 2011, the RI experienced an overall net gain of \$300,482 in an income of \$894,149. The RI has invested \$192,671 in the ISPAM project.

Previous Action Item Update: Adrian Burns visited AOAC on August 16, 2011, to meet with Joyce Schumacher to further develop the role of the volunteer treasurer position.

2. RI Program Updates

Deborah McKenzie provided an update on the Contributing Membership Program which was up to 29 enrollees at the time of this call. Envirologics is the newest company to join. The ISPAM project and recent outbreaks seem to have led to increased numbers.

Zerlinde Johnson is leaving AOAC. Lokia Phillips will be attending the Annual Meeting and will be considered a potential new employee in a temp-to-hire capacity.

3. Annual Meeting Planning

Alicia Meiklejohn provided a Draft agenda for consideration for the September 21 RI Board meeting at the AOAC Annual Meeting.

4. ISPAM

Krystyna Mclver provided a verbal update on the ISPAM activities. A Micro subgroup met at AOAC HQ on August 16-17 and was able to compile five recommendations on micro

guidelines to the larger ISPAM group on September 16. The chemistry group is interested in developing standard method performance requirements.

Jim Bradford recommended continuing the ISPAM project. He proposed expanding the efforts into the standards development projects; topics might include veterinary drug residues, mycotoxins, gluten, or STECs. This would mean funding more stakeholder meetings, working groups, and expert review panels.

5. Adjournment

This meeting of the AOAC Research Institute Board of Directors adjourned at 10:00am EDT on August 30, 2011.

Submitted by:



E. James Bradford, Secretary-Treasurer

September 21, 2011

Date

Approved by the RI Board of Directors: September 21, 2011