AOAC INTERNATIONAL and the AOAC Research Institute invite’s your feedback regarding the method use and performance of the proprietary/sole source AOAC Official Method℠ (OMA). In accordance to Appendix G: Procedures and Guidelines for the Use of AOAC Voluntary Consensus Standards to Evaluate Characteristics of a Method of Analysis the following criteria must be submitted for AOAC Final Action Official Method consideration. We are seeking feedback from the method authors, method developers, and method end users regarding the following aspects of the method:

- Method Applicability
- Safety Concerns
- Reference Materials
- Single-Laboratory Validation
- Reproducibility/Uncertainty and Probability of Detection
- Additional Feedback from Users of Method
- Expert Review Panel Additional Required Information (if applicable)

Please read the instructions thoroughly. Review and verify that your information is complete, accurate and inclusive of all required documentation (i.e., supporting data, etc.) to support your feedback.

All OMA methods are accessible in e-OMA available at the AOAC website (www.aoac.org). If you should have any issues with completing this form, please contact La’Kia Phillips, Conformity Assessment Coordinator at lphillips@aoac.org.

STEP 1: COMPLETE THE ONLINE FEEDBACK FORM
To Submit Method Feedback: Go to http://form.jotform.us/form/51656799579177
Please note that you may submit feedback for up to three (3) methods.

STEP 2: INFORMATION TO INCLUDE IN FEEDBACK FORM
- Indicate your perspective (i.e., method end user, method developer, expert review panel member)
- AOAC Official Methods Number (i.e. 2012.01)
- Method Name or Manuscript Title
  - Manuscript publication reference, if available.
  - OMA methods have manuscripts unless otherwise noted in the OMA. Author(s) name(s), Journal Name, Volume number, Issue number (if applicable), Page numbers (if applicable).
- Method Applicability
  - In your experience using the method, does the method perform according to the method's applicability as written?
  - Does the applicability of the method need to be improved, such as potential method scope expansions or are there potential points of concern?
- Safety Concerns
  - In your experience with the method, are there any safety concerns that were identified while using or regarding use of the method?
  - All safety concerns identified during the 2-year evaluation period must be addressed.
  - Guidance and support can be obtained from the AOAC Safety Committee.
• **Reference Materials**
  o Document efforts undertaken to locate reference materials. Methods may still progress to Final Action even if reference materials are not available.
  o Guidance and support can be obtained from the AOAC Technical Division on Reference Materials.

• **Single-Laboratory Validation**
  o Data demonstrating response linearity, accuracy, repeatability, LOD/LOQ, and matrix scope must be present. Experimental designs to collect this data may vary with the method protocol and the intended use of the method.
  o Resources can be identified by the AOAC Statistics Committee.

• **Reproducibility/Uncertainty and Probability of Detection**
  o Do you have any information that supports regarding the reproducibility of this method as written? If so, please specify and submit information.
  o For quantitative methods, data demonstrating reproducibility and uncertainty must be present. Experimental designs to collect this data may vary with the method protocol, available laboratories, and the intended use of the method (i.e., collaborative studies, proficiency testing, etc.).
  o For qualitative methods, data must be present demonstrating the probability of detection at specified concentration levels as defined by the SMPR. Experimental designs to collect this data may vary with the method protocol, available laboratories, and the intended use of the method.
  o Guidance and support can be obtained from the AOAC Statistics Committee.

• **Additional Feedback from Users of Method**
  o Based on your experience with the method, are there any recommended changes to the AOAC First Action method as written?
  o Document positive and negative feedback from users of the method during the trial period regarding the apparatus and reagents, general instructions, enrichment, results and interpretation, confirmation, etc.
  o Feedback from users demonstrating method ruggedness should be documented.
  o Access to the future availability of vital equipment, reference materials, and supplies.
  o Documentation of additional validations (i.e., AFNOR, MicroVal, etc.).

**STEP 4: SUBMIT YOUR FEEDBACK**
After you submit your feedback via our online form, you will receive a confirmation email of your completed from that was received by the AOAC Research Institute. We thank you for your feedback.

**IMPORTANT THINGS TO REMEMBER**
- All documents are required to be submitted electronically through the online feedback form. Scanned copies must be clearly legible.
- This form allows feedback for three (3) separate methods.
- If you have supporting data, other supporting documentation or formal recommendation(s) regarding the method, please attach essential documents.
- Attachment file sizes must be less than 20MB each. Multiple files can be uploaded.