

Process for Selecting Members of the Official Methods Board (OMB)

The process begins with the OMB Search Committee.

Composition

The Search Committee shall consist of at least three (3) members: at least two members of the current OMB and the Immediate Past Chair of the OMB who shall serve as chair of the Search Committee.

Purpose

The objective of the Search Committee is to identify and recommend a slate of nominees as potential candidates for membership on the OMB. They shall seek candidates from such sources as the Association Membership, ERPs, working groups, and stakeholder groups. The OMB will select new members from this slate of nominees.

Process

Criteria for Member of the OMB

- Must be a member of AOAC INTERNATIONAL in good standing
- Must provide the following supporting documentation:
 - Current Curriculum Vitae (CV)
 - A Letter of support from the sponsoring organization [employer/supervisor]
 - An executed AOAC Volunteer Acceptance Form
 - Two letters of recommendation. At least one letter needs to come from someone other than a current employee, employer or supervisor.
- Should be able to commit to a three-year tenure.
- Should be willing to attend monthly conference calls and periodic face-to-face meetings.
- Should be able to attend the annual and midyear AOAC meetings.
- Should be willing and capable of acting as the OMB liaison to advisory panels, working groups, ERPs, Stakeholder Panels, the Research Institute, and other AOAC groups as needed.
- Should possess the minimum of a Bachelor's degree in chemistry, biology, microbiology, mathematics or a related scientific field
- Should demonstrate technically competent written and oral communication and networking skills
- Should demonstrate leadership capabilities through documentation of project management, supervisory experience, or leadership positions within AOAC
- Should have experience in the AOAC standard development and conformity assessment process

Nomination Process

A member of the search committee will contact the nominee to summarize the commitment required for the OMB and determine if the nominee is interested in being considered for the OMB. If the individual is interested, the name is added to a slate of potential OMB candidates. The candidate's name, along with their CV and two letters of recommendation, is forwarded to the OMB for consideration.

Appointment of the Candidate

The OMB reviews the slate of candidates and chooses the candidate(s) that best meet the needs of the Organization and the OMB. The nominee(s) will be contacted by the Chair of the OMB to confirm his/her willingness and ability to serve. Once confirmation has been received, the nominee shall be

presented to the Board of Directors for approval and subsequent appointment by the President of the Association.

Composition of The Official Methods Board

The OMB shall be composed of the Chair, Vice Chair, the Chair of the Committee on Safety, the Chair of the Committee on Statistics, and up to 9 more members not to exceed a total of 13 members at any given time. The 9 appointed members are to represent a balance of government, industry, and academia as appropriate to the needs of the Association. No more than one-half of the members of the OMB may be from a single agency and no more than one-half of the members may be from industry.